

Data and Software Distribution Manager

Verification and Validation Lab

September 16, 2003

The Data and Software Distribution Manager position builds credibility for the lab by maintaining the integrity of the data and software distributed by the lab.

Expected Results

All data and software distributed by the lab are accurate and function as advertised. A system is in place to track and fix bugs found in programs. The Data and Software Distribution Manager works with the web content supervisor to ensure that data and software is available on the lab web site.

Accountabilities

The Data and Software Distribution Manager is accountable for the integrity of data and programs distributed by the lab. Integrity means that the data and programs are available as documented and there is a system in place for tracking bug reports. All data and software is available on the lab website. The Data and Software Distribution Manager is accountable for maintaining a CVS repository of how to be a successful Data and Software Distribution Manager.

Evaluation Standards

The Data and Software Distribution Manager will be evaluated on whether or not the data and software available on the lab website can be downloaded and installed using only the instructions on the website. The Data and Software Distribution Manager will be evaluated on the efficiency of the bug tracking system. The Data and Software Distribution Manager will also be evaluated on how quickly the next Data and Software Distribution Manager becomes functional.